

1st QUARTER 2020 IDAHO BRAND BOARD MEETING AGENDA

Meeting to be held April 10, 2020

Due to the occurrence and imminent threat to public health and safety arising from the effects of the 2019 novel coronavirus (COVID-19); and the March 13, 2020 Proclamation issued by Governor Little, this meeting will be accessible to the public via teleconference only, see call-in information below.

IDAHO STATE BRAND BOARD WILL MEET AT THE IDAHO STATE POLICE HEADQUARTERS, 700 SOUTH STRATFORD DRIVE, MERIDIAN, IDAHO IN CONFERENCE RM #3 OF ADMINISTRATION OFFICE AND BY TELECONFERENCE. MEETING WILL BEGIN AT 8:30 A.M.

Teleconference access is as follows:

Call in Number: 1-877-820-7831

Pass Code: 681205

If you are a member of the public wanting to testify at the upcoming meeting, please contact the State Brand Inspector's office in advance to make arrangements to testify telephonically.

AGENDA:

- 1. Call to Order**
- 2. Roll Call:**
- 3. Action Item – Vote:** Approval of December 19, 2019 4th Quarter Brand Board Meeting Minutes;
- 4. Action Item – Vote:** Approval of February 19, 2020 Special Teleconference Brand Board Meeting Minutes;
- 5. Action Item – Vote:** Approval of April 10, 2020 1st Quarter 2020 Brand Board Meeting Agenda;
- 6. YTD Head Count/Cash Flow/ OE Report –** *State Brand Inspector, Cody Burlile; Management Assistant, Mary Burke;*
- 7. Accounts Receivable Report –** *State Brand Inspector, Cody Burlile;*
- 8. Personnel Report –** *State Brand Inspector, Cody Burlile;*
- 9. COVID-19 Report –** *State Brand Inspector, Cody Burlile;*
- 10. Action Item – FY 2021 BUDGET/CEC –** *State Brand Inspector, Cody Burlile ;ISP Financial Specialist, Raelynn North*
- 11. Legislative Follow-up Report –** *State Brand Inspector, Cody Burlile;*
- 12. Brands Traceability Software Update –** *State Brand Inspector, Cody Burlile*
- 13. Open Discussion:**
- 14. Schedule 2nd Quarter 2020 Idaho Brand Board Meeting**
- 15. Adjournment:**

NOTE / UPCOMING: